Minutes of October 27, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on October 27, 2026, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present
Mr. Stu Harris, Vice Chair – Present
Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

A report was not provided for the current period.

Opportunity for Residents to Speak:

No comments.

Resolution to Conclude Jared J. Brugler's Employment as Part-Time Firefighter/Paramedic to Accept a Full-Time Position Elsewhere:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JARED J. BRUGLER EMPLOYMENT AS PART-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Jared J. Brugler on June 1, 2026, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Jared J. Brugler has voluntarily resigned his position to accept full-time work elsewhere.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name:	Jared J. Brugler
Position / Department:	Firefighter Paramedic / Fire
Classification:	Part-Time
Effective date:	October 9, 2026

Section 2: Jared J. Brugler is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted October 27, 2026. #2026.10.27.001

Append #001

Resolution to Conclude Emearson A. Szewczyk-White's Employment as Part-Time Firefighter/EMT-B to Accept a Full-Time Position Elsewhere:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING EMEARSON A. SZEWCZYK-WHITE'S EMPLOYMENT AS PART-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Emearson Szewczyk-White on June 26, 2025, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Emearson Szewczyk-White has voluntarily resigned his position to accept full-time work elsewhere.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name:	Emearson A. Szewczyk-White
Position / Department:	Firefighter EMT-B / Fire
Classification:	Part-Time
Effective date:	October 29, 2026

Section 2: Emearson Szewczyk-White is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted October 27, 2026. #2026.10.27.002

Append #002

Resolution to Promote Macie A. Stevens to Full-Time Probationary Firefighter/Paramedic:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE MACIE A. STEVENS TO FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on October 2, 2026, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name:	Macie A. Stevens
Position:	Probationary Firefighter / Paramedic
Classification:	Uniformed Full-Time Non-Exempt
Base Salary:	$75,923.36
Effective date:	October 31, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this

Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted October 27, 2026. #2026.10.27.003

Append #003

Resolution to Receive and Accept the Washington Township Fire Department 2027-2031 Strategic Plan:

Discussion:

Chief Donahue presented the Washington Township Fire Department 2027-2031 Strategic Plan, developed in coordination with the Center for Public Safety Excellence (CPSE) through community and departmental stakeholder engagement. He recognized Captain Bair for overseeing the department's accreditation process, which is an integral part of strategic planning.

Chief Donahue summarized community feedback, noting that the department meets community expectations while recognizing challenges related to growth, staffing capacity, increasing EMS demand, and sustainable funding. Following external stakeholder engagement, department personnel participated in a three-day internal process to review feedback and develop the plan.

Chief Donahue reviewed the Department's Mission, Vision, and Values, noting that the PRIDE acronym was retained, with *Professionalism* replacing *Partnership*. The five strategic goals are:

- Workforce Development – Strengthen recruitment, retention, mentorship, and succession.
- Training – Deliver relevant, multifaceted training for future readiness.
- Physical Resources – Algin facilities, apparatus, and equipment with community growth.
- Health and Wellness – Support the long-term physical and mental well-being of personnel.
- Community Engagement – Expand positive interactions, partnerships, and risk reduction.

Chief Donahue noted that the Training goal accounts for a emerging challenges, including alternative fuel sources. The Community Engagement goal encompasses Washington Township and the City of Dublin, with plans to transition the name of the Fire Prevention Bureau to Community Risk Reduction.

Regarding implementation, Chief Donahue explained that the department has developed an implementation guide and will use an upcoming officer retreat to establish an annual business plan outlining objectives, timelines, anticipated accomplishments, and budget considerations. He offered bound copies of the plan to the Trustees and recommended its acceptance as the guiding framework for the department's priorities through 2031.

Mr. Kranstuber asked about future fire station needs in light of anticipated development. Chief Donahue discussed recent adjustments to Dublin's West Innovation District and anticipated housing development in the southwest quadrant. Mr. Kranstuber requested that a formal report on future station planning at a future meeting agenda.

Mr. Kranstuber also asked about recruitment initiatives for women and other underrepresented groups. Chief Donahue referenced the department's 2024 Diversity Committee action plan developed and reported an increase in recruitment activity, including outreach to career centers and community colleges and adjusting recruitment timelines to coincide with graduation. He acknowledged the need to consider the current federal funding environment when implementing these initiatives.

Mr. Kranstuber emphasized that the department would maintain its standards and avoid quotas while continuing outreach to broaden awareness of firefighting careers. Chief Donahue noted the importance of community outreach and education in building trust with residents from diverse cultural backgrounds.

Mr. Harris asked whether the Strategic Plan would be available on the Township's website. Chief Donahue confirmed that it and the Community Risk Assessment (CRA) Standards of Cover would be available. Mr. Harris expressed his appreciation for the Strategic Plan. Chief Donahue thanked the community and department personnel for their participation and commitment to the process, expressing pride in the final product.

Mr. Rozanski referenced stakeholder comments regarding delays in fire plan reviews and approvals. Drawing on his industry experience, he described Dublin's documentation process for tracking plan submissions, reviews, approvals or denials, applicant notifications, and revised submissions. He noted that improved documentation significantly reduce complaints about delays.

Chief Donahue acknowledged the value of identifying organizational weaknesses through the strategic planning and noted that the department is reviewing benchmarks and seeking to improve key performance indicators across all areas.

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION RECEIVING AND ACCEPTING THE WASHINGTON TOWNSHIP FIRE DEPARTMENT 2027-2031 STRATEGIC PLAN

WHEREAS, the Washington Township Fire Department recognizes the importance of strategic planning in guiding the delivery of efficient, effective, and responsive fire and emergency medical services to the community; and

WHEREAS, the Fire Department conducted a comprehensive strategic planning process that included evaluation of organizational strengths, challenges, opportunities, and future service needs, with input from personnel, stakeholders, and community representatives; and

WHEREAS, the resulting Washington Township Fire Department 2027-2031 Strategic Plan establishes strategic priorities, goals, and objectives intended to support the Department's mission, vision, and long-term organizational success; and

WHEREAS, the Board of Township Trustees finds it appropriate to formally receive and accept the Washington Township Fire Department 2027-2031 Strategic Plan as a guiding framework for future planning and decision-making;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Township Trustees hereby receives and accepts the Washington Township Fire Department 2027-2031 Strategic Plan.

Section 2: The Board authorizes the Township Administrator, Fire Chief, and their designees to utilize the Strategic Plan as a guiding framework for departmental planning, annual business planning, resource allocation recommendations, and operational decision-making, subject to applicable budgetary approvals and Board authorization where required.

Section 3: The Fire Chief, or designee, shall periodically report to the Board regarding progress toward implementation of the Strategic Plan and may recommend revisions to ensure continued alignment with community needs, organizational priorities, and emerging circumstances.

Section 4: It is hereby found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of its committees, if any, that resulted in such formal action were held in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 5: This Resolution shall take effect at the earliest time allowed by law.
Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted October 27, 2026.

#2026.10.27.004
Append #004

Motion to Adopt the Contract and Agreement Policy, Establishing the Township's Standardized Process for the Preparation, Legal Review, Fiscal Process and Retention of Contracts:

Discussion:

Mr. Richter explained that Chief Donahue took the lead in reviewing the Contract and Agreement Policy, which had not been updated in many years. He commended Chief Donahue for identifying a process to ensure that all appropriate approvals are obtained and documented and that, when necessary, the Township is added as an additional insured under the contractor's insurance policy.

Chief Donahue noted that the policy had not been revised since 1999 and recognized Mrs. Lawler for her work on the project. He also explained that the revisions were reviewed by attorney Brian Zets and submitted to Keenan Insurance.

Motion:

Mr. Kranstuber moved to introduce and adopt the Contract and Agreement Policy, establishing the Township's standardized process for the preparation, legal review, fiscal process and retention of contracts, seconded by Mr. Harrs. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.10.27.005
Append #005

Motion to Authorize the Township Administrator to Enter into Agreements for Medical Insurance, Stop-Loss Insurance, Health Savings Account (HSA) and Health Reimbursement Account (HRA) Funding, Vision Insurance and Employee Assistance Program:

Discussion:

Ms. Grossman presented recommendations for the Township's 2027 medical and vision insurance and Employee Assistance Program (EAP) renewals, effective January 1, 2027. The recommendations were reviewed by the Employee Communications Committee, Mr. Richter, Chief Donahue, and were based on information provided by the Township's insurance broker from CBIZ, Todd Bollinger, represented at the meeting by Steve Sosnowski.

Medical Insurance: Ms. Grossman explained that the Township's self-funded medical plan experienced significant claims costs in 2026. Through September 2026, nine claims exceeded $60,000, with two additional claims exceeding that threshold during October. She noted that the estimated 12.8% increase in the medical claims budget reflects anticipated claims costs rather than a fixed premium increase, as actual expenditures depend on claims experience.

To moderate rising stop-loss insurance premiums, it was recommended that the specific stop-loss deductible increase from $60,000 to $80,000. Increasing the deductible would reduce the proposed annual premium increase while increasing the Township's potential responsibility for large claims. CBIZ continues to negotiate with the carrier for more favorable renewal terms. Ms. Grossman also noted that the current medical claims environment is affecting employers across the industry.

Mr. Kranstuber asked how the Township determines the projected medical budget increase under a self-funded plan. Mr. Richter explained that the 12.8% increase is an estimate and that actual costs will depend on the number and severity of claims. Favorable claims experience could result in savings, while the stop-loss coverage provides protection against eligible large claims. He clarified that the budgeted funds remain available to the Township unless needed to pay claims.

Mr. Kranstuber asked about UMR's administrative fees. Ms. Grossman explained that the current fee is $78.74 per covered person per month, with a proposed increase to $80.05, representing an annual increase of $1,808.
Mr. Sosnowski noted that fully insured employers are facing substantial increases in fixed costs, with some experiencing increases exceeding 40%. He shared an example of a client facing a $700,000 increase in fixed costs and explained that the Township's self-funded arrangement helps manage costs by retaining some risk rather than transferring all of it to a fully insured carrier.
The Committee recommended continuing the self-funded High-Deductible Health Plan (HDHP) administered by UMR, maintaining existing medical and prescription coverage. The recommendations also include funding eligible employees' Health Savings Accounts (HSAs) in January 2027 at $5,200 for family coverage or $2,600 for single coverage, with a Health Reimbursement Account (HRA) available for eligible employees who are required to participate in Social Security.
Vision Insurance: The Committee recommended renewing the Township's vision coverage with VSP for an additional two years, effective January 1, 2027, with no increase in premiums or changes to the current plan design.
Employee Assistance Program (EAP): Ms. Grossman explained that the current provider, CuraLinc Healthcare/SupportLinc, proposed a 10% increase in annual costs despite no change in utilization. Following a competitive review, the Committee recommended transitioning to Empathia, which offers comparable services at an estimated annual cost of $3,151. The change is expected to save approximately $3,273 annually, or 51%, compared with the current provider's proposed renewal.
Mr. Harris asked about dental insurance. Ms. Grossman explained that the current dental agreement is a two-year contract and will be up for renewal next year.
Motion:
Mr. Kranstuber moved to introduce and authorize the Township Administrator to enter into agreements for medical insurance, stop-loss insurance, health savings account (HSA) and health reimbursement account (HRA) funding, vision insurance and employee assistance program, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.
#2026.10.27.006
Append #006

Motion to Approve Meeting Minutes:
Mr. Kranstuber moved to introduce and approve the minutes from the October 13, 2026, Board of Trustees Meeting, seconded by Mr. Rozanski. Motion passed with Mr. Kranstuber and Mr. Rozanski voting Aye, Mr. Harris abstained. #2026.10.27.007
Append #007

Discussion – 2027 Uniformed and Non-Uniformed Compensation Plans:
Mr. Richter explained that Administration wanted to preview the 2027 compensation recommendations with the Trustees before presenting formal resolutions. Ms. Grossman reviewed the comparable wage data included in the meeting packet and explained that the recommendations follow the Township's established compensation philosophy, approved by the Trustees in 2018 and reaffirmed through compensation studies in 2022 and 2025. The philosophy is intended to maintain competitive wages, support recruitment and retention, and promote internal compensation equity, with a goal of keeping the Township among the top three comparable jurisdictions in Central Ohio.
Ms. Grossman explained that the analysis compared projected 2027 base salaries for top-step Firefighter/Paramedics across the Township's eight established comparable jurisdictions. Based on the available date, a recommended 4.5% base wage increase would position Washington Township third

among the eight jurisdictions. She noted that several comparable jurisdictions have not finalized their 2027 wage adjustments, so some figures remain estimates.
Mr. Kranstuber asked whether the comparisons provide an accurate, equivalent basis for evaluating compensation, given differences in how jurisdictions fund their operations, and whether the union had reviewed the information. Ms. Grossman confirmed that the union had been involved in the process and noted that the Township's compensation methodology had been reviewed in 2018, 2022, and 2025. She explained that the studies determined that comparing top-step Firefighter/Paramedic compensation was the most appropriate approach.
Firefighter/Paramedic Sam Soteriades, representing the union, emphasized the importance of remaining competitive to recruit and retain qualified personnel. He noted that compensation considerations extend beyond wages to include benefits such as vacation time, Kelly days, and other time-off provisions. He added that the proposed approach remains consistent with other departments and that no significant concerns had been raised during meetings.
Mr. Kranstuber emphasized the importance of maintaining the Township's position among the top two or three comparable jurisdictions in the county.
Mr. Rozanski asked about the annual cost of the proposed increase. Mr. Grossman estimated that each percentage point represents approximately $100,000 annually, depending on overtime costs. Mr. Rozanski asked Mr. Melody whether the budget could accommodate the increase, to which Mr. Melody confirmed that it could.
Mr. Richter stated that formal resolutions for the 2027 Uniformed and Non-Uniformed Compensation Plans would be prepared for consideration at the November 10, 2026, Trustee meeting.
Mr. Kranstuber requested that Employee Communications Committee meeting minutes be included in future Trustee meeting packets.

Motion to Approve Consent Agenda:

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Rozanski:

- Bills: October 15, 2026 $ 123,857.31
- Payroll: October 23, 2026 $ 639,603.45

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.10.27.008
Append #008

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter thanked the Trustees for accommodating the special meeting request to consider the K2 Retail Development rezoning application. He reported that the Washington Township Zoning Commission recommended conditional approval following its October 14 hearing, with conditions addressing staff concerns. Mr. Rozanski attended the hearing, and the Township's concerns were placed on the record. The Township is awaiting the court reporter's transcript. Mr. Kranstuber expressed surprise at the outcome, and Mr. Richter noted that staff could compile its concerns into a report while emphasizing the importance of the Commission's adherence to the Township's Zoning Resolution. Mr. Rozanski commended the Zoning Commission for its work, noting that the applicant was receptive to several proposed changes, including signage modifications and relocating the sign into Jerome Township. Items the applicant could not fully agree to at the time were incorporated as conditions of approval. Mr. Kranstuber referenced the previous meeting with Jamie Green regarding the State Route 161 corridor and questioned whether traffic improvements should precede additional

development, given existing traffic concerns. Mr. Richter confirmed that this issue was included in the Township's report and noted that ODOT identified approximately $100 million in needed improvements from U.S. Route 33 through Plain City during a recent corridor meeting. He also reported that Bricker Graydon Wyatt completed an analysis in preparation for the Trustees' November 10 meeting special meeting at 4:00 p.m., which will include Mrs. Princehorn and a court reporter. He reviewed the applicable statutory deadlines for holding the hearing and issuing a decision, noting that the Trustees' regular meeting is scheduled for 6:00 p.m.

- Mr. Richter stated that the Township would like to remain engaged in ongoing discussions regarding the State Route 161 corridor. The Township's anticipated share of the continued effort is approximately $7,000, which will be included in the 2027 budget and brought before the Trustees for consideration before any agreements are executed. He added that a broader traffic study is also being discussed and may require local funding.
- Mr. Richter reported that the Shier Rings Road Shared Use Path project has been paved, with grading underway and seeding expected soon. He congratulated the City of Dublin on managing the project on schedule and expressed optimism that it may come in under budget, pending final figures. Grant funds are being received as reimbursement requests are submitted.
- Mr. Richter advised that he would be out of state Thursday through Sunday.

Chief John Donahue:

- Chief Donahue reported several small fires in Station 93's coverage area within Muirfield, including incidents involving two juveniles who had been starting fires in trees. The individuals were identified, and the department worked with their parents and Dublin Police Department. No charges will be pursued, and the juveniles will participate in a fire education program. He congratulated personnel on identifying the juveniles involved in these incidents.
  Chief Donahue also reported an incident involving fireworks thrown into landscaping, which caused minor damage but required an investigation by fire investigators.
- Chief Donahue advised that painting at Town Hall, including Mr. Melody's office and the Fire Prevention area, is scheduled to begin the week of November 9.
- Chief Donahue recognized Firefighter/Paramedic Stephanie Rodgers and Lieutenant Keith Hohenbrink for their work over several years toward establishing a Safe Haven Baby Box at one of the Township's fire stations. He explained that residents approached the Township within the past year seeking funding to purchase a box. The project remains in development, with the Township's attorney having reviewed the contract and a contractor identified. The temperature-controlled, monitored unit would be installed in an exterior wall of the fire station and allow an infant to be safely surrendered. Once the door closes, the unit locks and alerts dispatch, which notifies station personnel to retrieve the infant and arrange transport to a hospital. Chief Donahue noted that the Township's fire stations and Dublin Police facilities are already Safe Haven locations, this project would expand upon the existing concept.

Assistant Chief Adam Smith:

- Chief Smith reported that crane training with Norwich Township is scheduled at Dublin Methodist Hospital on Friday. He noted interest from Training and Safety Manager George Sorge and Lindsay Hummer in coordinating with *Firehouse Magazine* to feature the training. Mrs. Hummer will prepare photographs and written summaries.
- Chief Smith announced the Annual Honor Flight Pancake Breakfast, scheduled for November 7 at Station 91. He recognized Firefighter/Paramedic Chuck Cattrell for his leadership in organizing

the event and thanked Department personnel for their continued support for this annual tradition.

Human Resources Manager Catherine Grossman:

- Ms. Grossman reminded the Trustees of the Township holiday party scheduled for December 2 and requested that they RSVP. She also announced the employee Adopt-a-Family initiative, through which the Township will support four families, each with one child. Employees interested in donating may contact Ms. Grossman. Mr. Harris asked about the donation deadline. Ms. Grossman explained that donations will be delivered to One Dublin during the week of the holiday party.

Dublin City Councilmember and Washington Township Liaison Wendy Johnson:

- Ms. Johnson reported that discussions regarding the City Manager position remain ongoing and are receiving Council's highest attention. She stated that there are no concerns with the current management arrangement under Acting City Manager Mike Barker and encouraged the Trustees to allow him some flexibility while he serves in that role. Mr. Kranstuber noted that Mr. Barker attended the Dublin City Schools' Business Advisory Council meeting that morning.
- Ms. Johnson also reported that the ID-2 and ID-3 zoning designation discussion is scheduled to come before City Council on November 9 and will affect Township residents along Houchard Road.

Fiscal Officer Scott Melody:

- Mr. Melody reported that second-half property tax distributions were deposited into the Township account the previous week. He also advised that he would attend the CPIM conference in Westerville the following Thursday.

Trustee Chuck Kranstuber:

- Mr. Kranstuber thanked the Fire Department personnel in attendance for their continued service and positive representation of the Township. He noted that the Trustees have received no complaints and have consistently heard praise for the Department. He added that the community feedback received during the external stakeholder session for the Department's strategic planning process reflected this positive reputation.

Executive Session – Personnel – To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee or Official, or the Investigation of Charges or Complaints Against a Public Employee, Official, Licensee, or Regulated Individual, Unless the Employee, Official, Licensee, or Regulated Individual Requests a Public Hearing by Division (G)(1) of Section 121.22 of the Revised Code:

Mr. Kranstuber introduced and moved to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code at approximately 6:56 p.m., seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees that were present voting Aye. #2026.10.27.009

Reconvened:

The meeting reconvened at approximately 7:43 p.m. with the following action:

Discussion:

Mr. Kranstuber stated the Board of Trustees completed Mr. Richter's annual performance review in executive session. He noted that the evaluation reflects Mr. Richter's excellent performance and recognizes the Trustees' appreciation for his work.

Motion:
Mr. Kranstuber moved to introduce and approve a four and a half percent (4.5%) performance bonus for the year 2026, to be paid with the next payroll, and an increase of five and a half percent (5.5%) to Mr. Richter's base salary, effective December 5, 2026, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees that were present voting Aye.

#2026.10.27.010

Adjourn Meeting:
Mr. Kranstuber adjourned the meeting of October 27, 2026 at approximately 7:45 p.m.

#2026.10.27.011

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Mr. Charles Kranstuber, Chair Mr. Scott Melody, Fiscal Officer