

Minutes of July 14, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on July 14, 2026, at 6:00 p.m., with Mr.

Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

A report was not provided for the current period.

Opportunity for Residents to Speak:

Mr. Gene Bostic provided an update on the progress of the proposed Memorial Preserve at St. John Lutheran Church. The final development plan was approved by the Dublin Planning and Zoning Commission the previous Thursday and will likely be presented to City Council in September. He noted there has been opposition from residents and that the church has responded by providing several opportunities for public discussion. Additionally, Mr. Bostic shared the development plan for the Monterey Square project, which was approved with conditions during the same Dublin Planning and Zoning Commission meeting. He noted the plan proposes a two-story parking garage adjacent to the area reserved for the Dublin Cemetery expansion.

Mr. Richter requested that Mr. Bostic discuss the actions he has taken regarding the Rings Cemetery within Washington Township. Discussions at previous meetings focused on restoration of the existing headstones and a potential Eagle Scout project. Mr. Bostic explained that what was initially anticipated to be a Scout project will require professional restoration for the most deteriorated headstones, and he has obtained a quote from the company that completed the restoration at Dublin Cemetery. He added that a Scout project could still be completed for the less deteriorated headstones and to identify existing burial plots. Mr. Richter confirmed he will research additional restoration providers to obtain preliminary quotes for comparison and will provide an update at a future meeting.

Resolution to Conclude Jesse A. Curtis' Employment as a Part-Time Firefighter/Paramedic for the Purpose of Accepting Full-time Employment Elsewhere:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING JESSE A. CURTIS EMPLOYMENT AS PART-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Jesse A. Curtis on January 15, 2026, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Jesse A. Curtis has voluntarily resigned his position to accept full-time employment elsewhere.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the resignation of:

Name: Jesse A. Curtis

Position / Department: Firefighter-Paramedic / Fire

Classification: Part-Time

Effective date: July 13, 2026

Section 2: Jesse A. Curtis is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted July 14, 2026. #2026.07.14.001
Append #001

Motion to Authorize the Township Administrator to Enter into a Supplemental Agreement with Brightview Landscape Services for Tree Removal, Landscape Improvements, and Pond Shoreline Maintenance, Cost Not to Exceed \$22,500:

Discussion:

Mr. Richter indicated it has been approximately five years since the landscaping at the Administration Building has undergone comprehensive maintenance beyond annual plantings and routine mowing. Several plantings have died and require replacement, and mature trees require trimming as part of the periodic maintenance of the Administration Building grounds.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to enter into a supplemental agreement with Brightview Landscape Services for Tree Removal, Landscape Improvements, and Pond Shoreline Maintenance, cost not to exceed \$22,500, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.07.14.002
Append #002

Motion to Affirm the Township Administrator's Consulting Services Agreement with McBride Dale Clarion for Planning and Zoning Assistance in the Amount of \$9,950, and Further Authorizing the Administrator to Authorize Additional Hours up to an Amount Not to Exceed \$15,990 should Additional Hours Become Necessary to Complete the Rezoning Process:

Discussion:

Mr. Richter explained that the services of McBride Dale Clarion were retained to assist with the complex rezoning application involving parcels within Washington Township that are part of a proposed development spanning county and township boundaries along State Route 161. He noted the firm specializes in assisting smaller jurisdictions with complex planning and zoning matters, providing expertise and clarity throughout the process. Mr. Richter explained that the application was introduced to the Township Zoning Commission on May 20 pursuant to the Ohio Revised Code and the Township Zoning Resolution. He then reviewed aspects of the application and outlined the remaining steps in the process once the applicant submits the information necessary for the Commission to fully consider the request.

Motion:

Mr. Kranstuber moved to introduce and affirm the Township Administrator's consulting services agreement with McBride Dale Clarion for planning and zoning assistance in the amount of \$9,950, and further authorizing the Township Administrator to authorize additional hours up to an amount not to exceed \$15,990 should additional hours become necessary to complete the rezoning process, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.07.14.003

Motion to Approve Meeting Minutes:

Mr. Rozanski moved to introduce and approve the minutes from the June 9, 2026, Board of Trustees Meeting, seconded by Mr. Harris. Motion passed with Mr. Harris and Mr. Rozanski voting Aye, Mr. Kranstuber abstained.

#2026.07.14.004

Append #004

Motion to Approve Consent Agenda:

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- Bills: June 15, 2026 \$ 137,750.92
- Bills: June 18, 2026 \$ 11,238.59
- Bills: June 30, 2026 \$ 104,834.29
- Bills: July 6, 2026 \$ 17,903.04
- June 2026 Electronic Payments \$1,508,618.42
- June 2026 Medical Payments \$ 225,350.82
- Payroll: June 18, 2026 \$ 584,664.79
- Payroll: July 3, 2026 \$ 499,720.12
- Payroll: Monthly July 3, 2026 \$ 9,980.84
- May 2026 Monthly Report

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.07.14.005

Append #005

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter provided an update to the discussion from the previous meeting regarding the debris and vegetation at 6044 and 6052 Dublin Road, noting the owner has since completed the cleanup.
- Mr. Richter noted the Shier Rings Shared Use Path project continues to move forward, with construction anticipated to begin in August and completion by the end of October.
- Mr. Richter distributed copies of the Summer 2026 edition of the Franklin County Township Association's newly developed newsletter.
- Mr. Richter summarized a conversation with a representative of the Coalition Against Bigger Trucks, who requested that the Township adopt a resolution opposing legislation to permit increases in truck size and weight and forward the resolution to Ohio's congressional delegation. He explained that the Township does not have a policy governing whether it takes positions on legislative issues such as this and noted that similar advocacy is generally addressed through the Township's membership in the Mid-Ohio Regional Planning Committee (MORPC).
- Mr. Richter stated that the letter to Dublin City Council regarding the West Innovation District rezoning was sent following the previous meeting. No response was received, and the rezoning was approved by City Council at its July 1 meeting. Councilmember Wendy Johnson voted against the measure, citing her support for additional buffering for residents on Houchard Road. Mr. Kranstuber mentioned the possibility of a referendum on the issue.
- Mr. Richter informed the Trustees that he will be out of state August 1 through 9.

Chief John Donahue:

- Chief Donahue provided an update on the Strategic Planning process. He expressed his appreciation to those who attended the external stakeholder meeting the previous day and

noted that internal stakeholders met today and are scheduled to meet over the next two days with the goal of updating the department's mission statement, vision, values, and goals.

- Chief Donahue explained that the Fire Prevention Bureau has proposed modifying the annual Open House in response to declining attendance at several stations. This year's Open House will be consolidated at Station 91 and feature a festival-type atmosphere. Personnel will continue to staff Stations 92, 93, and 95 for anyone wishing to visit those locations. The revised format will be evaluated following the event.
- Chief Donahue explained that the fire engine in the fenced training area was sold through GovDeals. He further noted that the ladder truck has structural issues that would cost more to repair than the vehicle is worth and will also be listed on GovDeals. Responding to Mr. Harris, Chief Donahue noted that the sale prices of comparable vehicles will be researched to establish an appropriate minimum bid.
- Chief Donahue announced that the Township successfully secured a State of Ohio EMS training grant.
- Responding to questions from Mr. Harris regarding the external stakeholder meeting, Chief Donahue explained that survey responses will be integrated into the strategic plan and included in the final document. The consultant recommended twenty to forty participants, noting that a larger group would likely produce repetitive feedback without providing additional value.

Assistant Chief Adam Smith:

- Chief Smith provided the monthly report for June.
- Chief Smith explained that several months ago he attended a meeting in State Representative Stewart's office with Tolles representatives regarding the funding for a training tower in the State's capital budget. Governor DeWine signed the budget in early June, which included \$400,000 for the new four-story facility. The tower will be utilized by Tolles students as well as central Ohio fire departments.
- Chief Smith provided an update on the Citizens Academy, which is in its first year as a collaborative program with the Dublin Police Department and the Northwest Regional Emergency Communications Center (NRECC). He commended Washington Township Community Safety Liaison Megan Schiff for her leadership on the project.

Human Resources Manager Catherine Grossman:

- Ms. Grossman provided an update on the part-time firefighter hiring process, noting that fourteen candidates have begun background investigations. She anticipates presenting successful candidates to the Trustees for approval in August.
- Ms. Grossman has been working with Chief Smith on the updated performance management program.
- Ms. Grossman is participating in the internal stakeholder meetings this week.
- Ms. Grossman provided an update on the review of sick leave and wellness bonus options discussed during previous meetings. CBIZ has developed several alternatives and continues analyzing the policy.

Fiscal Officer Scott Melody:

- Mr. Melody reported that the month of June has been closed.
- Mr. Melody provided an update regarding a fraudulent check incident in which a check issued to Taylor Tire was redeemed by an unauthorized individual. Fifth Third Bank successfully recovered the funds, and a replacement check was issued to Taylor Tire.
- Mr. Melody provided the Trustees with a financial snapshot of Township funds and the budget.

Trustee Chuck Kranstuber:

- Mr. Kranstuber expressed his appreciation for the flowers sent by the Township following the passing of his mother, just two weeks before her 100th birthday.
- Mr. Kranstuber commended New York Governor Kathy Hochul for implementing a statewide moratorium on data centers.

Executive Session – Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to division G (3) of section 121.22 of the Ohio Revised Code:

Mr. Kranstuber introduced and moved to enter into Executive Session to conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action pursuant to (G)(3) of section 121.22 of the Revised Code at approximately 6:49 p.m., seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees that were present voting Aye. #2026.07.14.006

Reconvened:

The meeting was reconvened at approximately 7:28 p.m. with no action taken.

Adjourn Meeting:

Mr. Kranstuber adjourned the meeting of July 14, 2026, at approximately 7:28 p.m. #2026.07.14.007

Mr. Charles Kranstuber, Chair

Mr. Scott Melody, Fiscal Officer