

Minutes of April 14, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on April 14, 2026, at 6:00 p.m., with Mr. Stu Harris, Vice Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Absent

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a verbal report to the Trustees for March 25 through April 14, 2026, including an update on the following:

- During this period, there was one (1) crash and one (1) domestic violence arrest. Deputies responded to a crash on US-33 near Eiterman Road. Append #001

Opportunity for Residents to Speak:

Gene Bostic shared an update on the proposed Memorial Garden at St. John Lutheran Church, which is expected to be reviewed by Dublin Planning and Zoning in May. He noted no further activity on the proposed Monterey Drive development and mentioned the fire department's upcoming 89th anniversary on April 20.

Resolution to Conclude Sarah B. Hostetler's Employment as Full-Time Firefighter/Paramedic for the Purpose of Retiring:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING SARAH B. HOSTETLER'S EMPLOYMENT AS FULL-TIME FIREFIGHTER / PARAMEDIC

WHEREAS, the Board of Township Trustees of Washington Township hired Sarah B. Hostetler on June 10, 2001, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Sarah B. Hostetler has voluntarily resigned from her position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name:	Sarah B. Hostetler
Position / Department:	Firefighter-Paramedic / Fire
Classification:	Full-Time
Effective date:	May 2, 2026

Section 2: Sarah B. Hostetler is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted April 14, 2026. #2026.04.14.001

Resolution to Conclude Chad D. Reed’s Employment as Full-Time Firefighter/Paramedic for the Purpose of Retiring:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING CHAD D. REED EMPLOYMENT AS FULL-TIME FIREFIGHTER / EMT-B

WHEREAS, the Board of Township Trustees of Washington Township hired Chad D. Reed on October 1, 1997, and;

WHEREAS, the Board of Trustees for Washington Township recognizes Chad D. Reed has voluntarily resigned from his position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name:	Chad D. Reed
Position / Department:	Firefighter-EMT-B / Fire
Classification:	Full-Time
Effective date:	May 7, 2026

Section 2: Chad D. Reed is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted April 14, 2026. #2026.04.14.002

Resolution to Promote Colten B. Hinch to Full-Time Probationary Firefighter/Paramedic:

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO PROMOTE COLTEN B. HINCH TO FULL-TIME PROBATIONARY FIREFIGHTER / PARAMEDIC

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on May 2, 2026, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name:	Colten B. Hinch
Position:	Probationary Firefighter / Paramedic
Classification:	Uniformed Full-Time Non-Exempt

Base Salary: \$73,923.36

Effective date: April 25, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted April 14, 2026. #2026.04.14.003

Append #004

Motion to Authorize the Township Administrator to Enter into an Agreement with Phoenix Safety Outfitters LLC for the Annual Purchase of Firefighting Personal Protective Equipment, Cost Not to Exceed \$35,000:

Discussion:

Chief Donahue explained the request represents the second of two annual turnout gear purchases, completed through a cooperative purchasing arrangement with NRECC agencies.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to enter into an agreement with Phoenix Safety Outfitters LLC for the annual purchase of firefighting personal protective equipment, cost not to exceed \$35,000, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.04.14.004

Append #005

Motion to Authorize the Township Administrator to Enter into an Agreement with PowerDMS by NEOGOV for the Purchase and Subscription of Power Ready, Cost Not to Exceed \$9,993:

Discussion:

Chief Smith described the Power Ready program, which will support personnel evaluations and improve tracking of the mentorship and journeyman programs. He noted the Township has utilized PowerDMS as its document management system for nearly ten years, and Power Ready is an optional module within that system.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to enter into an agreement with PowerDMS by NEOGOV for the purchase and subscription of Power Ready, cost not to exceed \$9,993, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.04.14.005

Append #006

Motion to Authorize the Township Administrator to Execute Any and All Necessary Documents to Grant an Easement to the City of Dublin at Township-Owned Property Located at 4497 Hard Road:

Discussion:

Mr. Richter summarized a request from the City of Dublin for an easement at the Township-owned Station 93 property to allow access to stormwater maintenance facilities. He noted all disturbed areas would be restored to an equal or better condition following construction. Mr. Richter expressed appreciation for the City's offer of compensation for the easement. However, he recommended granting the easement at no cost to the city after highlighting the strong working relationship between the agencies and recalling the City's prior waiver of a \$5,000 annexation fee when the Township acquired property at McKitrick Road and Jerome Road that was subsequently annexed into the City.

Motion:

Mr. Rozanski moved to introduce and authorize the Township Administrator to execute any and all necessary documents to grant an easement to the City of Dublin at Township-owned property located at 4497 Hard Road, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.04.14.006

Append #007

Motion to Approve Meeting Minutes:

Mr. Rozanski moved to introduce and approve the minutes from the March 20, 2026, Board of Trustees Strategic Planning Session, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.04.14.007

Append #008

Motion to Approve Meeting Minutes:

Mr. Rozanski moved to introduce and approve the minutes from the March 24, 2026, Board of Trustees Meeting, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye. #2026.04.14.008

Append #009

Motion to Approve Consent Agenda:

Mr. Rozanski moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- o Bills: March 30, 2026 \$ 244,480.42
- o March 2026 Electronic Payments \$1,487,638.53
- o March 2026 Medical Payments \$ 350,350.38
- o Payroll: March 27, 2026 \$ 597,030.58
- o Payroll: April 10, 2026 \$ 501,876.94
- o Payroll: Monthly April 3, 2026 \$ 9,980.84

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.04.14.009

Append #010

Round Table Discussions:

Township Administrator Eric Richter:

- A special meeting will be held on April 22 at 6:00 p.m. to discuss Zoning Resolution text amendments, to be facilitated by legal counsel, Rebecca Princehorn.
- Mr. Richter reported the State Route 161 (SR-161) collaborative planning group has begun meeting and will continue on a monthly basis, with the goal of providing corridor guidance by the fall.
- Mr. Richter shared an update to Dublin’s West Innovation District (WID), including upcoming dates.
- Mr. Rozanski confirmed he will attend the Dublin Tax Incentive Review Council (TIRC) meeting with Mr. Richter in June.
- Mr. Richter provided an update on the Shier Rings Road Shared Use Path project. The quarterly report was submitted for the grant from the Central Ohio Transit Authority (COTA) Transit Supportive Infrastructure Program. Right-of-way acquisition was approximately \$57,000 below the original estimate. Construction is expected to be awarded in May and is anticipated to be completed by this fall.
- Mr. Richter noted that Dublin City Council completed its first readings to annex 79 acres from Darby Township (Madison County) and 146.9 acres from Washington Township into the City of

Dublin. Ms. Wendy John, Dublin City Councilmember and liaison to Washington Township, noted a separate purchase agreement for the 79 acres being annexed from Darby Township (Madison County).

Chief John Donahue:

- Chief Donahue provided an update on the February fire investigation of a house under construction in the Township. He recalled the investigation involved related fires in Jerome Township and Pleasant Valley and resulted in a Grand Jury indictment.
- Chief Donahue noted Washington Township crews provided mutual aid to the fatal house fire in Upper Arlington on Easter Sunday.
- Chief Donahue summarized a meeting in which he and Fire Marshal Sam Parsons met with representatives of the Amazon data center to review fire and life safety considerations. Discussion included continued use of a diesel backup generator, coordination with the Fire Prevention Bureau for annual inspections, and on-site safety measures. He noted the presence of a small lithium-ion battery system for temporary backup power and explained the facility includes safeguards to address potential thermal runaway, with an engineer on site at all times.

Assistant Chief Adam Smith:

- Chief Smith provided the monthly report for March.
- Chief Smith reported the sale of one replaced medic apparatus through GovDeals for \$32,500, as well as the sale of a bed from the former dive truck.
- Chief Smith noted a meeting was held with ISO representatives as a preliminary check-in ahead of the next evaluation process, with no significant changes anticipated and current data and reporting sufficient to maintain the Township's Class 1 rating.
- Chief Smith announced a presentation on Lucas devices and LifePak equipment would be provided following adjournment by Field Training Officer, FF/Paramedic Rob Stevens.

Human Resources Manager Catherine Grossman:

- Ms. Grossman reported staff photo updates are underway, with the final day scheduled for the following day.
- Ms. Grossman noted recognition of National Public Safety Telecommunicators Week, including a Township-sponsored lunch for all three shifts at NRECC.
- Ms. Grossman provided an update on development of interviewer training to improve consistency in the hiring process.
- The Employee Communications Committee will meet to discuss sick leave buyout and payout policies, which will be brought before the Trustees at a later date.
- Ms. Grossman noted an employee investigation conducted by attorney Pete Griggs has concluded with no disciplinary action required; however, some additional training will be implemented.
- Ms. Grossman announced the Fire Department Annual Flower Sale will take place over Mother's Day weekend in support of Honor Flight Columbus.

Fiscal Officer Scott Melody:

- Mr. Melody reported February financials have been closed, with March nearing completion.
- Mr. Melody provided an update on cash flow, noting a transfer of \$2 million from savings to checking due to delays in property tax distribution from Franklin and Union Counties; distributions from Delaware County have been received.
- Mr. Melody noted administrative coordination is underway to secure his access to off-site storage.

Trustee Jan Rozanski:

- Mr. Rozanski discussed landscaping services, noting anticipated service dates and current cemetery conditions. During discussion, Mr. Gene Bostic raised concerns regarding the condition of headstones in the cemetery and discussed potential volunteer assistance, including outreach to local scout groups or community organizations. Additionally, he discussed maintenance concerns of the historical markers at Homestead Park, which is now owned and maintained by Columbus and Franklin County Metro Parks.

Adjourn Meeting:

Mr. Harris adjourned the meeting of April 14, 2026 at approximately 6:39 p.m.

Mr. Charles Kranstuber, Chair

Mr. Scott Melody, Fiscal Officer