

## Minutes of March 24, 2026

### Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on March 24, 2026, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Absent

Mr. Jan Rozanski, Trustee – Present

Mr. Scott Melody, Fiscal Officer - Absent

### Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for March 10 through March 24, 2026, including an update on the following:

- During this period, there were ten (10) Total Calls for Service / Self-Initiated Activity, five (5) Total Reports Taken, and two (2) Total Arrests / Citations:
  - The two reports resulted from vehicle crashes. Deputy Haren noted that FCSO deputies responded to five (5) separate vehicle crashes on March 16 into March 17 due to a winter weather event in the area. He expressed appreciation to the Dublin Police Department for their assistance. Append #001

### Opportunity for Residents to Speak:

Gene Bostic provided a brief update on the proposed Memorial Garden at St. John Lutheran Church, which is anticipated to appear on a future Dublin Planning and Zoning agenda.

### JASCO, the Japanese-American Society of Central Ohio, will be presenting to the Board of Trustees:

Noriko Mills, JASCO Executive Director, presented to the Board of Trustees, introducing the Japanese-American Society of Central Ohio. Ms. Mills expressed her appreciation to the Township for becoming a JASCO member. She noted that she previously represented Honda Corporation in JASCO and recently transitioned to serving as Executive Director to support the organization from within.

JASCO's mission is to enrich lives by bringing Ohio's Japanese and American communities together. She noted that this region, including Dublin, has one of the largest populations of Japanese families in the area. JASCO hosts business meet-ups and offers a robust in-person and virtual Japanese language instructional program.

Ms. Mills highlighted several events hosted by JASCO, including the Annual Gala, Japan Bowl, Japanese Speech Contest, Japanese seafood tasting, Spring Festival, and Japan FestOH!, held at Riverside Park in Dublin. She also provided a handout outlining efforts to sustain the U.S.-Japan success in Ohio.

### Resolution to Promote Arthur J. Green III to Full-Time Probationary Firefighter/EMT-B:

#### Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

#### **RESOLUTION TO PROMOTE ARTHUR J. GREEN III TO FULL-TIME PROBATIONARY FIREFIGHTER / EMT-B**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on March 11, 2026, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name: Arthur J. Green III  
Position: Probationary Firefighter / EMT-B  
Classification: Uniformed Full-Time Non-Exempt  
Base Salary: \$73,355.90  
Effective date: March 28, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 24, 2026. #2026.03.24.001  
Append #002

**Resolution to Promote Blake O. Wilfong to Full-Time Probationary Firefighter/EMT-B:**

**Motion:**

Mr. Rozanski introduced and moved the adoption of the following Resolution:

**RESOLUTION TO PROMOTE BLAKE O. WILFONG TO FULL-TIME PROBATIONARY FIREFIGHTER / EMT-B**

WHEREAS, Washington Township provides fire suppression and prevention and emergency medical services to its constituents, and;

WHEREAS, a need to fill a vacancy, occurring on May 7, 2026, in the position of Firefighter / Paramedic, and;

WHEREAS, to adequately provide services, it is necessary to fill the vacancy in the position, and;

WHEREAS, the appointment is being recommended by the human resource manager, fire chief and township administrator;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF TOWNSHIP TRUSTEES OF WASHINGTON TOWNSHIP, FRANKLIN, DELAWARE, AND UNION COUNTIES, OHIO THAT:

Section 1: The Board approves the promotion of:

Name: Blake O. Wilfong  
Position: Probationary Firefighter / EMT-B  
Classification: Uniformed Full-Time Non-Exempt  
Base Salary: \$73,355.90  
Effective date: March 28, 2026

Section 2: It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3: This Resolution shall take effect and be in force at the earliest time permitted by law. Mr. Kranstuber seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 24, 2026. #2026.03.24.002  
Append #003

**Motion to Adopt the Updated Drug-Free Workplace Policy and Authorize the Township Administrator to Execute the Statement Regarding Effect on Workers' Compensation Benefits:**

**Discussion:**

Ms. Grossman indicated that Attorney Brant Rhoad reviewed the policy for legal compliance, clarity, and format. She noted that the previous policy was cumbersome to navigate, as it was spread across four separate documents.

**Motion:**

Mr. Kranstuber moved to introduce and adopt the updated Drug-Free Workplace Policy and authorize the Township Administrator to execute the statement regarding effect on Workers' Compensation Benefits, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.24.003

Append #004

**Motion to Authorize the Township Administrator to Accept a 2007 HazMat Trailer from Norwich Township, Originally Purchased from the 2007 State Homeland Security Program (SHSP) Grant:**

**Discussion:**

Chief Donahue explained that the trailer was originally used by Columbus Fire and was later obtained by Norwich Township for decontamination purposes. The trailer will be used for the Township's Lithium-ion Battery Program. He noted that the only costs to the Township will be insurance and maintenance.

**Motion:**

Mr. Rozanski moved to introduce and authorize the Township Administrator to accept a 2007 HazMat trailer from Norwich Township, originally purchased from the 2007 State Homeland Security Program (SHSP) Grant, seconded by Mr. Kranstuber. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.24.005

Append #006

**Motion to Approve Meeting Minutes:**

Mr. Kranstuber moved to introduce and approve the minutes from the March 10, 2026, Board of Trustees Meeting, seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.24.006

Append #007

**Motion to Approve Consent Agenda:**

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Rozanski:

- Bills: March 13, 2026                   \$ 271,144.92
- Payroll: March 13, 2026           \$ 618,328.69

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.24.007

Append #008

**Round Table Discussions:**

**Township Administrator Eric Richter:**

- Mr. Richter provided a hard copy of an email from Sara Harrison-Mills expressing appreciation for the Township's contribution to Syntero.
- As a follow-up to Mr. Harris' request at last Friday's Strategic Planning session, Mr. Richter provided statistics for the Public Safety Services Liaison position and will ensure Mr. Harris receives a copy.

- Mr. Richter provided a brief overview of proposed House Bill 361, which recommends changes that would significantly impact local zoning authority. He noted that attorney Becky Princehorn recently referenced the bill.
- In response to a request from Mr. Kranstuber at the previous meeting, Mr. Richter provided the Trustees with a draft letter to the City of Dublin regarding proposed changes to the West Innovation District (WID). The City has removed some land along Houchard Road from the rezoning request and created a new zoning district for the remaining parcels in discussion. The letter encourages Dublin to remain engaged with residents, including those on Houchard Road, as zoning considerations move forward.  
In response to Mr. Kranstuber's inquiry regarding ID-6, Mr. Richter displayed a map outlining the proposed location and uses of the ID-6 zoning district. The Trustees will review the draft letter and address it during a future meeting.
- Mr. Richter noted several adjustments to the original agenda, including acceptance of the HazMat trailer and a brief Executive Session.

**Chief John Donahue:**

- Chief Donahue noted that it will be a busy week for training.
  - Last year, the department received a FEMA Grant to provide department leadership with Blue Card Incident Command training, which involves 24-hours of online instruction and 24-hours of hands-on training. A hands-on session will take place at the Administration Building tomorrow.
  - An R Factor Leadership Class will also be held at the Administration Building tomorrow. Eleven of the thirty-two participants are Washington Township firefighters.
  - The Township will host Leadership Dublin tomorrow for CPR training and an overview of Township services.
- CPR Training in Dublin City Schools is progressing smoothly. Chief Donahue expressed appreciation to Mrs. Megan Schiff for her efforts. Training was completed at Dublin Scioto last week and at Dublin Coffman today.
- The Fire Department Strategic Planning process has tentatively scheduled the external stakeholder meeting for July 18. This will be a community event lasting approximately one to one and a half hours.

**Executive Session – Personnel – To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion or Compensation of a Public Employee or Official, or the Investigation of Charges or Complaints Against a Public Employee, Official, Licensee, or Regulated Individual, Unless the Employee, Official, Licensee, or Regulated Individual Requests a Public Hearing by Division (G)(1) of Section 121.22 of the Revised Code:**

Mr. Kranstuber introduced and moved to enter into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official, or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing by division (G)(1) of section 121.22 of the Revised Code at approximately 6:27 p.m., seconded by Mr. Rozanski. Motion passed with all members of the Washington Township Trustees that were present voting Aye.

#2026.03.24.008

**Reconvened and Adjourned:**

The meeting reconvened with no action taken and Mr. Kranstuber adjourned the meeting of March 24, 2026 at approximately 6:37 p.m.

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Mr. Charles Kranstuber, Chair

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Mr. Scott Melody, Fiscal Officer