

Minutes of March 10, 2026

Record of Proceedings

The Washington Township Board of Trustees regularly scheduled meeting held at Washington Township Administration Building, 6200 Eiterman Road, Dublin, Ohio, on March 10, 2026, at 6:00 p.m., with Mr. Charles Kranstuber, Chairman, calling the meeting to order, and it opened with the Pledge of Allegiance.

Roll call – Mr. Charles Kranstuber, Chair – Present

Mr. Stu Harris, Vice Chair – Present

Mr. Jan Rozanski, Trustee – Present

Franklin County Deputy Sheriff's Report:

Deputy Burton Haren with Franklin County Sheriff's Office (FCSO) submitted a written and verbal report to the Trustees for February 25 through March 10, 2026, including an update on the following:

- During this period, there were ten (10) Total Calls for Service / Self-Initiated Activity, two (2) Reports Taken, and one (1) Arrest / Citation:
 - The citation resulted from a traffic stop.
 - Deputy Haren provided a follow-up on the sextortion case discussed at the previous meeting. FCSO Detective Floyd has been in communication with detectives in Kernersville, NC and Louisville, KY, regarding similar cases. The incident may be connected to the group known as the "764 gang," which has been associated with similar activity targeting teenagers. Deputy Haren noted that these incidents are becoming more prevalent and indicated the federal government has designated the group as a terrorist organization.
 - The reported theft involved copper wire taken from the AEP substation within the Township. FCSO detectives are working to obtain video evidence as part of the investigation.

Append #001

Opportunity for Residents to Speak:

- Gene Bostic provided a brief update on the proposed Memorial Garden at St. John Lutheran Church, which is anticipated to appear on a future Dublin Planning and Zoning agenda.
- Additional discussion included the potential expansion of the Dublin Cemetery onto adjacent land along Monterey Drive, alternative locations for cemetery space, and possible collaboration with the City to facilitate additional cemetery capacity.

Resolution to Conclude Barbara J. Duhl's Employment as Full-Time Accounting Clerk for the Purpose of Retirement:

Discussion:

Mr. Melody noted that Ms. Duhl has been training Ms. Shenna Drugan, her replacement, since the previous Monday. A farewell luncheon for Ms. Duhl is scheduled for Thursday.

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

A RESOLUTION CONCLUDING BARBARA J. DUHL'S EMPLOYMENT AS FULL-TIME ACCOUNTING CLERK

WHEREAS, the Board of Township Trustees of Washington Township hired Barbara J. Duhl on July 8, 2002, and

WHEREAS, the Board of Trustees for Washington Township recognizes Barbara J. Duhl has voluntarily resigned from her position with the intention of retiring.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees hereby approves the retirement of:

Name: Barbara J. Duhl
Position / Department: Accounting Clerk / Fiscal
Classification: Full-Time
Effective date: March 13, 2026

Section 2: Barbara J. Duhl is eligible for rehire;

Section 3: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Section 4: All prior legislation, or any parts thereof, which is/are inconsistent with this Resolution is/are hereby repealed as to the inconsistent parts thereof.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 10, 2026. #2026.03.10.001
Append #002

Resolution to Authorize and Direct Reimbursement to Syntero, Incorporated in Support of Community Services in the Amount of \$75,000:

Motion:

Mr. Harris introduced and moved the adoption of the following Resolution:

AUTHORIZING AND DIRECTING REIMBURSEMENT TO SYNTERO, INCORPORATED IN SUPPORT OF COMMUNITY SERVICES

WHEREAS, Syntero, Incorporated is an advocate and supports the health and well-being of individuals, families and communities by providing professional, compassionate behavioral health and social services that adapt to the changing needs of the community; and

WHEREAS, Washington Township also supports the services offered by Syntero, Incorporated and all that they do for the community; and

WHEREAS, over the years, the Township has provided financial support to Syntero, Incorporated and desires to contribute \$75,000 to support local services impacted by future federal funding cuts; and

WHEREAS, if there is a special funding need for a new program offered by Syntero, Incorporated in the future and there is a need for additional funding, Syntero, Incorporated can then request additional funding from the Township.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees of Washington Township hereby authorizes and directs the Fiscal Officer to reimburse Syntero, Incorporated an amount not to exceed \$75,000 to support the above causes as stated.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 10, 2026. #2026.03.10.002
Append #003

Resolution to Authorize the Township Administrator to Participate in the SR 161 Collaborative Planning Committee, and a Financial Contribution of \$10,000 for Planning Services:

Motion:

Mr. Kranstuber introduced and moved the adoption of the following Resolution:

AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO PARTICIPATE IN THE SR 161 COLLABORATIVE PLANNING COMMITTEE, AND A FINANCIAL CONTRIBUTION OF \$10,000 FOR PLANNING SERVICES

WHEREAS, communities located along the State Route 161 corridor (west of US 33 to the Village of Plain City) have come together for the purposes of creating a shared understanding of individual community needs related to growth/development and conservation; and

WHEREAS, Washington Township is impacted by the study area and wishes to align predictability for neighboring jurisdictions, residents, businesses and developers; and

WHEREAS, ODOT and MORPC are preparing a scope of work for significant transportation planning for the SR 161 corridor and this plan will build on ODOT’s current work; and

WHEREAS, Washington Township will contribute up to \$10,000 towards the \$200,000 planning project that is being proportionately shared between the City of Dublin, Madison County, Union County, Darby Township (Madison County), Jerome Township (Union County), Village of Plain City, MidOhio (utilities) and City of Marysville (utilities).

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Washington Township, Franklin, Delaware, and Union Counties, State of Ohio:

Section 1: The Board of Trustees of Washington Township hereby authorizes and directs the Township Administrator to participate in the SR 161 Collaborative Planning Committee, and a financial contribution up to \$10,000 for planning services.

Section 2: It is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board of Trustees which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the State of Ohio.

Mr. Rozanski seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 10, 2026. #2026.03.10.003

Append #004

Resolution to Approve the 2026 Permanent Budget Appropriations:

Estimated Revenues

2026 estimated revenues have not changed from the estimates provided in the 2026 temporary budget presented in December.

Estimated Revenues by Fund

	2026 Temporary Budget	2026 Perm. Budget	Percent Change between 2026 Temporary Budget and 2026 Perm. Budget
General Fund	\$ 2,594,300	\$ 2,594,300	0.0%
Motor Vehicle Fund	\$ 5,500	\$ 5,500	0.0%
Gasoline Fund	\$ 140,000	\$ 140,000	0.0%
Police Fund	\$ -	\$ -	0.0%
Fire Fund	\$ 22,091,000	\$ 22,091,000	0.0%
EMS Billing Fund	\$ 1,100,000	\$ 1,100,000	0.0%
OneOhio Opioid Fund	\$ 35,000	\$ 35,000	0.0%

Capital Projects Fund	\$ 1,300,000	\$ 1,300,000	0.0%
TOTAL REVENUES	\$ 27,265,800	\$ 27,265,800	0.0%

Expenditure Appropriations

The following line item adjustments have been made to the expenditure appropriations presented in the 2026 temporary budget:

100.101.51110 – Salary Trustees:	\$80,000
100.101.51210 – Salary Fiscal Officer:	\$37,000
100.101.55910 – Payments to Non-Profits:	\$75,000
100.101.59100 – Transfers Out:	\$1,100,000
211.211.51800 – Salary:	\$14,100,000
211.211.52110 – Pension:	\$3,400,000
211.211.52200 – Insurance Benefits:	\$3,700,000
211.211.53700 – Pmt. to Governments:	\$426,629
211.211.53800 – Insurance & Bonding:	\$190,000
211.216.53600 – Contracted Services:	\$440,000
430.430.57400 – Site Improvements:	\$267,500
430.211.57400 – Fire Apparatus & Veh:	\$152,900
430.216.57000 – Information Technology:	\$62,415

After adjustments, the changes reflect a 0.8% increase in appropriations from the temporary budget presented in December. The largest adjustments occurred in the newly established Capital Projects Fund, primarily to fund projects approved in 2025 but being completed in 2026.

Proposed Appropriations by Fund

	2026 Temporary Budget	2026 Perm. Budget	Percent Change between 2026 Temporary Budget and 2026 Perm. Budget
General Fund	\$ 2,333,600	\$ 2,380,850	2.0%
Motor Vehicle Fund	\$ 10,000	\$ 10,000	0.0%
Gasoline Fund	\$ 106,600	\$ 106,600	0.0%
Police Fund	\$ 15,000	\$ 15,000	0.0%
Fire Fund	\$ 25,887,525	\$ 25,884,154	0.0%
EMS Billing Fund	\$ 1,631,500	\$ 1,631,500	0.0%
OneOhio Opioid Fund	\$ 70,000	\$ 70,000	0.0%
Capital Projects Fund	\$ 943,575	\$ 1,133,575	20.1%
TOTAL EXPENDITURES	\$ 30,997,800	\$ 31,231,679	0.8%

Motion:

Mr. Rozanski introduced and moved the adoption of the following Resolution:

RESOLUTION TO APPROVE THE 2026 PERMANENT BUDGET APPROPRIATIONS

WHEREAS, the levels of resources have been identified for the 2026 fiscal year, and

WHEREAS, appropriations planning and consultation within the Township has been accomplished; and

WHEREAS, the Township's Fiscal Officer, Administrator and the Fire Chief are now prepared to present the 2026 Permanent Budget; and

NOW, THEREFORE, BE IT RESOLVED that the 2026 Permanent Appropriations and the Fiscal Operating, Capital and Debt Service Budgets of Washington Township (Franklin, Delaware and Union Counties, Ohio), for fiscal year 2026 as supported in the accompanying documentation and approved by the Trustees, Fiscal Officer, Administrator and the Fire Chief, to make expenditures within the projected income levels, provided that bills and payrolls shall be submitted to and approved for payment upon resolution of the Board: and

BE IT FURTHER RESOLVED, that the Fiscal Officer be instructed to incorporate the Permanent Budget Resolutions, and all supporting documents into the minutes and appendices of this meeting, and to file these materials with the official records of this Township.

BE IT FURTHER RESOLVED, that all formal actions of this Board concerning and relating to the passage of this Resolution were adopted in an open meeting of the Board and that all deliberations of the Board and any of the decision-making bodies of the Board which resulted in such formal actions were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

BE IT FURTHER RESOLVED that this Resolution shall take effect and be in force as the earliest time permitted in law.

Mr. Harris seconded the motion, and the roll was called, and all members of the Washington Township Trustees who were present voting Aye. Resolution adopted March 10, 2026. #2026.03.10.004

Append #005

Motion to Approve Meeting Minutes:

Mr. Kranstuber moved to introduce and approve the minutes from the February 24, 2026, Board of Trustees Meeting, seconded by Mr. Harris. Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.10.005

Append #006

Motion to Approve Consent Agenda:

Mr. Kranstuber moved to introduce and approve the Consent Agenda as presented and as follows, seconded by Mr. Harris:

- Bills: February 27, 2026 \$ 520,559.70
- Payroll: February 27, 2026 \$ 567,944.70
- Payroll: Monthly March 6, 2026 \$ 9,980.84
- February 2026 Medical Payments \$ 240,353.30
- February 2026 Electronic Payments \$1,680,993.91
- January 2026 Monthly Report

Motion passed with all members of the Washington Township Trustees who were present voting Aye.

#2026.03.10.006

Append #007

Round Table Discussions:

Township Administrator Eric Richter:

- Mr. Richter reported that Chief Donahue was attending a fire conference in Florida and that Ms. Grossman had a planned absence; both were excused from the meeting.
- The Township Strategic Planning Session is scheduled for Friday, March 20, from 8 a.m. to noon in the Trustee Meeting Room.
- Fire department monthly statistics were not finalized in time for the meeting packet but were provided to the Trustees at the meeting.

- The Franklin County District Advisory Council meeting is scheduled for Thursday, March 19. Mr. Kranstuber confirmed he will attend.
- In response to questions raised by Mr. Rozanski at the previous meeting, Mrs. Harrison-Mills provided information regarding mental health service providers in Madison County.
- Mr. Richter included in the packet a hardcopy of the City of Dublin Cemetery Regulations and Guidelines provided by Mr. Harris following discussion at the previous meeting.
- Mr. Richter provided zoning and development updates within the township:
 - The property at 6927 Rings Road, which appeared before the Architectural Review Board in September 2025, experienced foundation issues that required demolition of the previous house. The property owner has been asked to submit a survey showing lot lines in addition to renderings already submitted for new construction on the lot.
 - The proposed Gateway Crossing Shopping Center along the State Route 161 corridor has been submitted for informal review. Based on the latest revision, Washington Township parcels fronting SR 161 would primarily be used for ingress/egress, signage, and parking. Mr. Richter requested comments from potentially affected agencies, including the City of Dublin, Franklin County Engineer's Office, Union County Engineer's Office, Ohio Department of Transportation, and Mid-Ohio Regional Planning Commission. Following their responses, the Township will prepare an informal response to the applicant. The draft will be reviewed by Township legal counsel Rebecca Princehorn prior to being sent with recommendations for submitting a formal application.
 Mr. Richter will confirm with Ms. Princehorn whether the proposal will be reviewed by a Technical Review Committee assembled by the Franklin County Economic Development and Planning Department upon formal application.
 He also noted that any parking lot construction must comply with the Franklin County Drainage Manual and that memorandums of understanding will be required to clarify police and fire response responsibilities. Trustees will receive a copy of the Township's response once finalized.
- Resident Matt Connelly scheduled a meeting with representatives from the City of Dublin to discuss future planning documents indicating a potential extension of Shier Rings through his property. Mr. Richter will attend the meeting to hear the City's response and provide input as appropriate. He explained that planning documents often change significantly before being finalized. In response to questions from Mr. Harris, he noted Dublin can only construct roadways on property it owns. He further explained that annexation is typically initiated by a property owner.
- There was discussion regarding proposed changes to the City of Dublin's West Innovation District. Ms. Wendy Johnson, Dublin City Councilmember and Liaison to Washington Township, indicated the proposal has not yet been scheduled for a vote. The changes would shift certain less palatable uses away from the Ballantrae Community and closer to Township residents along Houchard Road. Mr. Kranstuber expressed concern regarding the compatibility of potential uses near residential areas and asked whether the Township could send a letter to the City expressing its concerns. Mr. Richter will compile bullet points for discussion during the Strategic Planning Session. Ms. Johnson recommended including the fire department's ability to respond to advanced manufacturing or light industrial uses west of the railroad tracks as part of that discussion.

- Mr. Richter distributed a tentative agenda for the Strategic Planning Session and requested suggested revisions or additions by Thursday so the packet can be delivered by courier on Friday, allowing Trustees one week to review the materials. Mr. Kranstuber requested that the agenda include discussion of any future plans for a new fire station. Mr. Richter referenced a recent social media post by an individual not affiliated with the Township, which suggested such plans were underway, and confirmed the Township currently has no immediate plans to construct a new fire station. He emphasized that any future proposal would involve extensive planning, discussion, and community awareness. The Township responded publicly to the social media post to clarify this information.

Assistant Chief Adam Smith:

- Chief Smith presented the monthly report for February.
- Chief Smith, Chief Donahue, and Fire Marshal Parsons attended the City of Dublin's State of the City event on March 5 and set up a table to provide information about the fire department prior to the City's presentation.
- The Ford Maverick approved for the Fire Prevention Bureau arrived and will be sent for installation of the light package and vehicle striping.
- Chief Smith provided an update on the fire at a house under construction on Drummore Court. The small fire was contained with an extinguisher by Battalion Chief Riebel. Fire investigators responded quickly, and a 20-year-old suspect was apprehended and is scheduled to appear before the Franklin County Grand Jury on Friday. Chief Smith noted the coordinated effort to link similar fires within Plain City and Jerome Township jurisdictions and expressed appreciation for the collaboration among multiple agencies, including the Dublin Police Department and fire investigators from several departments.

Fiscal Officer Scott Melody:

- Mr. Melody is working to access the Township's Fifth Third safe deposit box and noted that Mrs. Robinson, former Washington Township Fiscal Officer, will meet him at the bank to facilitate the transfer.
- Mr. Melody and Mr. Richter will meet with representatives from Meeder Investments to discuss transferring funds from the Township's Fifth Third savings account into the Township's existing investment account. The account will be limited to low-risk investments such as Treasury bills or bonds, with the goal of increasing interest earnings from approximately 0.5 percent to approximately 4 percent over the next three years.

Trustee Chuck Kranstuber:

- Mr. Kranstuber noted he will be unavailable for the April 14 meeting.
- Mr. Kranstuber and Mr. Melody attended the Business Advisory Council meeting with Dublin City Schools' Superintendent Dr. Marschhausen earlier in the day. The school district is conducting targeted polling with select groups regarding potential high school redistricting before expanding the process to community-wide input. Since the implementation of elementary and middle school redistricting for the 2025-26 school year, Depp Elementary School currently has approximately one hundred (100) more students than initially projected.

Dublin City Councilmember Wendy Johnson – Liaison to Washington Township

- Ms. Johnson reported that Dublin City Council adopted a new micro-mobility ordinance that prohibits mini-motorcycles on public roadways, sidewalks, shared-use paths, and in public parks. The ordinance also establishes a helmet requirement for children under sixteen (16) years of age when operating a motorized device. Ms. Johnson explained that the ordinance contains detailed

definitions and that the City plans to work with local schools and the Township to increase awareness at community events. The City is also developing an interactive webpage that will allow residents to enter their age and device type to determine where the device may legally be operated. Mr. Harris suggested including this topic during the Zoning Resolution update discussion at the Strategic Planning Session.

Adjourn Meeting:

Mr. Kranstuber adjourned the meeting of March 10, 2026 at approximately 6:58 p.m.

Mr. Charles Kranstuber, Chair

Mr. Scott Melody, Fiscal Officer